Ref. No.: Tula's/IQAC/0224/01   **Date: 02.02-2024**

NOTICE

This is to inform you that the 39th meeting of IQAC will be held at IQAC Room at 03:00 pm on 06-02-2024. All the IQAC committee members are requested to attend the meeting.

The agenda points for the following meeting are as follows:

IQAC.39.01: Confirmation of minutes of meeting of 38th IQAC Meeting.

IQAC.39.02: Discussion on current placement status and placement calendar activities of session 2023-24.

IQAC.39.03: Discussion on the conduction of Add-on courses in all departments.

IQAC.39.04: Discussion on finalizing the question paper format for the 1st CIE.

IQAC.39.05: Discussion on the approval status of increased seats in B. Tech CSE, AI& ML, Cyber security, and Diploma CSE.

IQAC.39.06: Discussion on the review of the AQAR data finalization of NAAC in both qualitative and quantitative aspects.

IQAC.39.07: Discussion on the finalization of the NBA SAR to be filled in the coming month.

IQAC.39.08: Discussion on overall preparation and conduction of annual cultural fest "Sanskriti".

IQAC.39.09: Discussion on the inauguration of the approved Cyber-physical Lab by iHUB AWaDH IIT Roper and Training Resource Centre by UCOST Dehradun.

IQAC.39.10: Discussion on the organization of Intra college-level Athletics meet.

IQAC.39.11: Discussion on the organization of the inhouse Hackathon to be conducted by CSE department.

IQAC.39.12: Discussion on the load calculation and tree & shrubs calculation for the Energy Environments, Green audit

IQAC.39.13: Any other matters from departments with the permission of the chair.

(Dr. Nishant Saxena)

**Co-ordinator, IQAC
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Copy to: Director: for information please,
All IQAC Committee Members
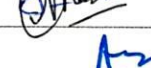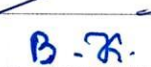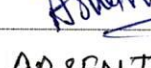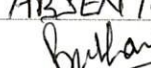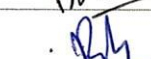
39th Meeting of IQAC
(Minutes of Meetings)

Date/Time	06/02/2024/ 04:00PM	
Venue:	IQAC Room	
Minutes taken by:	Ms. Samiksha	
Chairperson	Dr. Sandip Vijay	
Attendee:	Dept. & Designation	Signature
Dr. Raghav Garg	Vice-President, Technology	
Dr. Sandip Vijay	Director	
Dr. Nishant Saxena	IQAC Coordinator	
Dr. Vijay Upadhayay	Registrar	
Dr. Sanjeev Kumar	IQAC Co-Coordinator	
Dr. Sunil Semwal	Dean R&D	
Dr. Anand Kumar Gupta	HOD, CSE	
Mr. Mukesh Pathela	HOD, Applied Science	
Dr. Tripti Khanduri	HOD, CE	
Mr. Abhishek Chakravorty	HOD, ECE/EEE	
Mr. Ankit Jain	HOD, ME	
Mr. Ashish Upadhyay	Coordinator, Agriculture	
Mr. Emmanuel Gabriel	Coordinator, Management	
Mr. Tauseef Iqbal	HOD, BJMC	
Dr. Prerna Badoni	Chairperson, ICC Committee	
Mr. Brajendra Kr. Sharma	Chairperson, Feedback committee	B.K. Sharma
Mr. Ashish Kumar	Chief Proctor	Ashish
Dr. Lalit Goyal & Mr. Gaurav Gupta	AS, ACOE	
Mr. Vaibhav Kumar	TPO	
Mr. Abhishek Sharma	Senior Librarian	
Mr. Arun Kumar	External Member	ABSENT
Mr. Prabhanshu Kumar	Alumni Member	
Mr. Brijesh Kumar	Student Member IQAC	

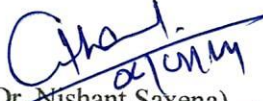| Issues	No.	Actionee	Due Date
IQAC.39.01: Confirmation of minutes of meeting of 38. IQAC Meeting.	1	Coordinator IQAC	06/02/24
IQAC.39.02: Discussion on current placement status and placement calendar activities of session 2023-24.	2	TOP	10/3/24
IQAC.39.03: Discussion on the conduction of Add-on courses in all departments.	3	All HoD's	20/3/24
IQAC.39.04: Discussion on finalizing the question paper format for the 1st CIE.	4	All HoD's	12/03/24
IQAC.39.05: Discussion on the approval status of increased seats in B.Tech CSE, AI& ML, Cyber security, and Diploma CSE.	5	Registrar	15/4/24
IQAC.39.06: Discussion on the review of the AQAR data finalization of NAAC in both qualitative and quantitative aspects	6	IQAC/Criteria Heads	24/2/24
IQAC.39.07: Discussion on the finalization of the NBA SAR to be filled in the coming month.	7	NBA Criteria heads	15/3/24
IQAC.39.08: Discussion on overall preparation and conduction of annual cultural fest "Sanskriti".	8	Mr. Emmanuel Gabriel	26/4/24
IQAC.39.09: Discussion on the inauguration of the approved Cyber-physical Lab by iHUB AWaDH IIT Roper and Training Resource Centre by UCOST Dehradun.	9	Dean R&D	05/4/24
IQAC.39.10: Discussion on the organization of Intra college-level Athletics meet.	10	Mr. Deepak Bahuguna	10/4/24
IQAC.39.11: Discussion on the organization of the inhouse Hackathon to be conducted by CSE department.	11	CSE HoD	20/3/24
IQAC.39.12: Discussion on the load calculation and tree & shrubs calculation for the Energy Environments, Green audit	12	Mr. Abhishek Chakravorty	05/5/24
IQAC.39.13: Any other matters from departments with the permission of the chair.	13	NA	—

Discussions/ Resolutions:

1. The minutes of the 38th IQAC Meeting were reviewed and confirmed without any objections.

2. A comprehensive discussion was held regarding the current placement status and upcoming placement calendar activities for the session 2023-24. List of unplaced students was asked to be prepared by the HoD's and conduct meeting to identify the problem areas.

3. The conduction of Add-on courses in all departments was discussed, including implementation strategies and potential benefits for students. Department wise Addon courses will be conducted to ensure no clashing in the computer labs.

4. Various formats for the question paper for the 1st Continuous Internal Evaluation (CIE) were deliberated upon, and a final format was agreed upon.

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5. The approval status of increased seats in various programs was reviewed, with a focus on B.Tech CSE, AI& ML, Cybersecurity, and Diploma CSE.

6. The AQAR data finalization for NAAC accreditation was discussed, emphasizing both qualitative and quantitative aspects for comprehensive review.

7. Plans for finalizing the NBA (National Board of Accreditation) SAR (Self-Assessment Report) to be filled in the coming month were discussed and action items were assigned.

8. Preparations for the annual cultural fest "Sanskriti" were reviewed, including logistical arrangements, event planning, and budget allocation.

9. Plans for the inauguration of the approved Cyber-physical Lab by iHUB AWaDH IIT Ropar and Training Resource Centre by UCOST Dehradun were discussed, including coordination with respective organizations.

10. Organization details for the Intra-college level Athletics meet were discussed, including event scheduling, participant registration, and logistical arrangements.

11. Plans for organizing an in-house Hackathon by the CSE department were discussed, including theme selection, participant engagement, and judging criteria.

12. Detailed discussions were held regarding load calculation and tree & shrub calculations for the Energy Environments, Green audit, focusing on environmental sustainability measures.

13. Departments were given the opportunity to raise any additional matters, and discussions were held accordingly with the permission of the chair.

(Dr. Nishant Saxena)
Co-ordinator, IQAC
TULA'S INSTITUTE
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Copy to:
All actionee: for necessary action

ACTION TAKEN REPORT

The action taken report of 39th meeting of IQAC Committee (agenda item wise) held on 06/02/2024 is as follows:

S. No.	Discussed agenda points	Action Taken
1	IQAC.39.01: Confirmation of minutes of meeting of 38- IQAC Meeting.	No Action required
2	IQAC.39.02: Discussion on current placement status and placement calendar activities of session 2023-24.	Discussion on current placement status and activities for session 2023-24 was held. HoDs asked to prepare a list of unplaced students and identify problem areas in a follow-up meeting. List of unplaced students were submitted to IQAC and scheduled meeting was conducted with Dean Academics in presence of placement coordinators.
3	IQAC.39.03: Discussion on the conduction of Add-on courses in all departments.	Discussed implementation strategies for Add-on courses across all departments, ensuring no clashes in computer labs. CSE, ME- January-Feb, ECE, EEE , Agriculture and Civil- Feb-March, MBA & BBA- March- April.
4	IQAC.39.04: Discussion on finalizing the question paper format for the 1st CIE.	Deliberated various formats and agreed upon a final format for the 1st CIE. Format attached.
5	IQAC.39.05: Discussion on the approval status of increased seats in B.Tech CSE, AI& ML, Cyber security, and Diploma CSE.	Reviewed the approval status of increased seats for various programs focusing on B.Tech CSE AI&ML, Cybersecurity, and Diploma CSE. Proposal was approved by the governing body AICTE. Approval letter attached.
6	IQAC.39.06: Discussion on the review of the AQAR data finalization of NAAC in both qualitative and quantitative aspects	Emphasized both qualitative and quantitative aspects in the AQAR data finalization for NAAC accreditation. Most criteria heads were submitted their respective files to IQAC.
7	IQAC.39.07: Discussion on the finalization of the NBA SAR to be filled in the coming month.	Discussed and assigned action items for finalizing the NBA Self-Assessment Report to be completed by 5th March 2024. All

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		calculations and assessments were completed on the due date.
8	**IQAC.39.08:** Discussion on overall preparation and conduction of annual cultural fest "Sanskriti".	Reviewed preparations including logistical arrangements, event planning, and budget allocation. No further reports required.
9	**IQAC.39.09:** Discussion on the inauguration of the approved Cyber-physical Lab by iHUB AWaDH IIT Roper and Training Resource Centre by UCOST Dehradun.	Discussed plans for the inauguration, including coordination with iHUB AWaDH IIT Ropar and UCOST Dehradun. It was inaugurated on 5th April 2024 by the Chief guest IRS Ms. Amandeep Kaur
10	**IQAC.39.10:** Discussion on the organization of Intra college-level Athletics meet.	Discussed organization details including event scheduling, participant registration, and logistical arrangements. Maximum students were participated in the event.
11	**IQAC.39.11:** Discussion on the organization of the inhouse Hackathon to be conducted by CSE department.	Discussed theme selection, participant engagement, and judging criteria for the Hackathon. It was conducted on the 18th-19th March, 2024.
12	**IQAC.39.12:** Discussion on the load calculation and tree & shrubs calculation for the Energy Environments, Green audit	Held detailed discussions on load and tree & shrub calculations for the Energy Environments Green audit. Status: Ongoing, calculations and assessments.
13	**IQAC.39.13:** Any other matters from departments with the permission of the chair.	Allowed departments to raise issues; discussions held as per chair's permission. No further points discussed

Coordinator IQAC
(Dr. Nishant Saxena)
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