

Ref. No.: Tula's/IQAC/0223/01

Date: 04-02-2023

## NOTICE


This is to inform you that the 35<sup>th</sup> meeting of IQAC will be held at IQAC Room at 01:00 pm on 07-02-2023. All the IQAC committee members are requested to attend the meeting.

The agenda points for the following meeting are as follows:

- IQAC.35.01: Confirmation of minutes of meeting of 34<sup>th</sup> IQAC Meeting.
- IQAC.35.02: Discussion on class monitoring and innovation in the teaching and learning process.
- IQAC.35.03: Discussion on the implementation of the actions on Internal audit conducted by the departments.
- IQAC.35.04: Discussion on finalizing the question paper format for the 1<sup>st</sup> CIE.
- IQAC.35.05: Discussion on the review of the AQAR of NAAC in both qualitative and quantitative.
- IQAC.35.06: Discussion on preparation and conduction of annual cultural fest "Sanskriti" and also, discussion on Alumni meet to be conducted in April -May 2023.
- IQAC.35.07: Organization of one day K- Nimbus training program for the library staff members.
- IQAC.35.08: Discussion on the organization of the National level Hackathon to be conducted by CSE department and discussed the key point for developing the startup ecosystem.
- IQAC.35.09: Proposal to Extension Committee for Women's Week Celebration.
- IQAC.35.10: Discussion on the conduction of Environments, Green & Energy audit with the help of an external agency (Quality Research Organization)
- IQAC.35.11: Discussion on the increase in the team members of the admission committee for the session 2023-24
- IQAC.35.12: Discussion on the organization of summer internships for pre-final year students.
- IQAC.35.13: Any other matters from departments with the permission of the chair.

Copy to:

- Director : for information please
- All IQAC Committee Members


  
(Dr. Nishant Saxena)  
Co-ordinator, IQAC  
TULA'S INSTITUTE  
DEHRADUN

### Vision


- To emerge as an academic centre producing world class professionals promoting innovation and research.

### Mission:

- To promote intellectual and skilled human capital generation employment and entrepreneurship.
- To be educational centre of excellence of multi ethnicity and diversity.
- To establish as technology driven teaching learning institution.
- To provide world class platform for research and innovation.
- To inculcate social, environmental, heritage values.

 Dhoalkot, P.O. Selaqui, Chakreta Road  
Dehradun - 248011 (U.K India)


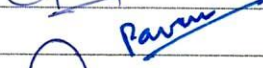


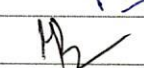
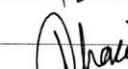
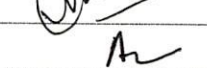
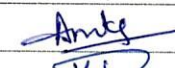
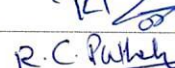








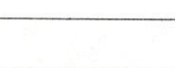


 www.tulas.edu.in

 0135-2699300  
0135-2699308

Approved by AICTE, Ministry of HRD, Govt. of India • ISO 9001:2015

Affiliated: •V.M.S.B Uttarakhand Technical University • Sri Dev Suman Uttarakhand University •Uttarakhand Board of Technical Education

### 35<sup>th</sup> Meeting of IQAC (Minutes of Meetings)

<b>Date/Time</b>	07/02/2023/01:00PM	
<b>Venue:</b>	IQAC Room	
<b>Minutes taken by:</b>	Ms. Samiksha	
<b>Chairperson</b>	Dr. Anil Kumar Dhaiya	
<b>Attendee:</b>	<b>Dept. &amp; Designation</b>	<b>Signature</b>
Dr. Nishant Saxena	IQAC Coordinator	
Dr. Pavan Kumar Chaubey	Registrar	
Dr. Ranit Kishor.	Dean Management & B.Sc. Agriculture	
Dr. Sunil Semwal	Dean R&D	
Dr. R.B. Singh	HOD, CSE	
Mr. Mukesh Pathela	HOD, Applied Science	
Mr. Ankur Gurjar	HOD, CE/Chief Proctor	
Mr. Abhishek Chakravorty	HOD, ECE/EEE	
Mr. Ankit Jain	HOD, ME	
Dr. Anita Chauhan	HOD, Agriculture	
Dr. K. R. Ansari	HOD, Management	
Dr. R.C. Pathak	HOD, BJMC	
Dr. Purna Badoni	Chairperson, ICC Committee	
Mr. Brajendra Kr. Sharma	Chairperson, Feedback committee	
Mr. Vaibav Kumar	TPO	
Dr. Lalit Goyal	AS, ACOE	
Mr. Abhishek Sharma	Senior Librarian	
Mr. Arun Kumar	External Member	
Mr. Divyanshu Gupta	Alumni Member	
Mr. Nikhil Mathur	Student Member IQAC	
<b>Absent:</b>	<b>Reason</b>	
<b>Agenda:</b>		




IQAC Meeting			
Issues	Actions		
	No.	Actionee	Due Date
IQAC.35.01 - Confirmation of minutes of meeting of 34 <sup>th</sup> IQAC Meeting.	1	Coordinator IQAC	7/2/2023
IQAC.35.02 - Discussion on the class monitoring and innovation in the teaching and learning process.	2	All HoD's	15/2/23.
IQAC.35.03 - Discussion on the implementation of the actions on Internal audit conducted by the departments.	3	All HoD's	20/4/23
IQAC.35.04 - Discussion on finalizing the question paper format for the 1 <sup>st</sup> CIE.	4	Exam Controller	20/3/23
IQAC.35.05 - Discussion on the review of the AQAR of NAAC in both qualitative and quantitative	5	Coordinator IQAC	24/2/23
IQAC.35.06 - Discussion on preparation and conduction of annual cultural fest "Sanskriti" and discussion on Alumni meet to be conducted in April -May 2023.	6	Mr. Emmanuel Gabriel	-
IQAC.35.07 - Organization of one day K- Nimbus training program for the library staff members.	7	Sr. Librarian	28/2/23
IQAC.35.08 - Discussion on the organization of the National level Hackathon to be conducted by CSE department and discussed the key point for developing the startup ecosystem.	8	CSE HoD	25/4/23
IQAC.35.09 - Proposal to Extension Committee for Women's Week Celebration.	9	Mr. Emmanuel Gabriel/ICC	08/3/23
IQAC.35.10 - Discussion on the conduction of Environments, Green & Energy audit with the help of an external agency (Quality Research Organisation).	10	Mr. Abhishek Chakravorty	April 2023
IQAC.35.11- Discussion on the increase in the team members of the admission committee for the session 2023-24	11	TPO	April 2023
IQAC.35.12- Discussion on the organization of summer internships for Pre-final year students.	12	TPO	15/2/23
IQAC.35.11- Any other matters from departments with the permission of the chair.	13	NA	-

#### Discussions/ Resolutions:

1. The minutes of the 34th IQAC Meeting were confirmed with no objections raised.
2. Discussed various strategies for enhancing class monitoring and fostering innovation in the teaching and learning process. Members shared ideas and agreed to implement a trial of new methods.
3. Reviewed the actions resulting from internal audits conducted by departments. Members discussed progress and identified areas needing further attention.
4. Considered different formats for the upcoming 1st CIE question papers. An agreement was reached on the finalized format to ensure fairness and clarity.

5. Reviewed the Annual Quality Assurance Report (AQAR) of NAAC in both qualitative and quantitative aspects. Identified strengths and areas for improvement.
6. Discussed arrangements for the annual cultural fest "Sanskriti" and plans for the Alumni meet scheduled for April-May 2023.
7. Approved the organization of a one-day K-Nimbus training program for library staff members to enhance their skills and efficiency.
8. Reviewed plans for organizing a National-level Hackathon by the CSE department and discussed key points for developing the startup ecosystem.
9. Presented a proposal to the Extension Committee for Women's Week Celebration, which was discussed and approved.
10. Agreed on conducting an Environmental, Green & Energy audit with the assistance of an external agency (Quality Research Organization) to ensure sustainability measures are in place.
11. The Chairperson Mr. Vaibav Kumar initiated the discussion by highlighting the necessity to expand the team members of the admission committee for the upcoming session 2023-24. Members shared their views on the current workload of the admission committee and the challenges faced due to the increasing number of applicants.
12. The Chairperson initiated the discussion on organizing summer internships for pre-final year students. Members discussed potential industry partners and the process of inviting them to offer internship opportunities.
13. Opened the floor for any other matters from departments. No issues were raised.

The meeting concluded with action items assigned to relevant individuals or committees for follow-up. The next meeting date and agenda items were also proposed for consideration.



(Dr. Nishant Saxena)  
Co-ordinator, IQAC  
TULA'S INSTITUTE  
DEHRADUN

**Copy to:**

All actionee: for necessary action



### ACTION TAKEN REPORT

The action taken report of 35h meeting of IQAC Committee (agenda item wise) held on 07/02/2023 is as follows:

1. Reference agenda point IQAC.35.01: The action taken report of the previous 34th IQAC meeting held on 12/09/2022 was read out, discussed the follow-up action on its resolutions and minutes of previous meeting were confirmed.
2. Reference agenda point IQAC.35.02: PERC members were directed to monitor at least 2 classes of different faculty members on a daily basis. The same has been done reported on benchmark quality parameter.
3. Reference agenda point IQAC.35.03: Observation of academic, Lab, and library audit has been sent to all the Heads of the Department for submitting their compliance report. The compliance report will be placed in the next IQAC meeting.
4. Reference agenda point IQAC.35.04: The question paper format for the CIE-1 has been finalized, approved by the PERC and forwarded to examination control for the implementation.
5. Reference agenda point IQAC.35.05: All the heads of the departments and the institution ensured the Chair that they will supply the authentic data to IQAC for the review.
6. Reference agenda point IQAC.35.06: The annual cultural fest "Sanskriti" and discussion on Alumni meet successfully organized on 28 April 2023 (Retrace). The detailed report has been received and kept on record.
7. Reference agenda point IQAC.35.07: The One-day K-Nimbus training program for the Library department successfully organized on 27 Feb, 2023 The details of report have been received and kept in record.
8. Reference agenda point IQAC.35.08: The department of Computer Science and engineering has successfully organized HACKATHON on 20-21 April 2023. It will be helpful for creativity and innovations by encouraging participants to think outside the box to develop novel solutions.
9. Reference agenda point IQAC.35.09: The Women's week program was successfully organized on (date). A detailed report has been received and kept for the record.
10. Reference agenda point IQAC.35.10: The Environments, Green & Energy audit has been done. A detailed report has been received and kept for the record.
11. Reference agenda point IQAC.35.11: Suggestions/Recommendations were received from various heads of the institute. The suggestions are ready to discussion in the next IQAC meeting.
12. Reference agenda point IQAC.35.12: Organized industrial visit/study tour for the students.
13. Reference agenda point IQAC.35.13: There was no issue raised by any member in the meeting, therefore the meeting concluded with a word of thanks to all.

  
Co-ordinator, IQAC  
TULA'S INSTITUTE  
DEHRADUN