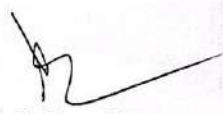




Date: 22.08.2016

**NOTICE**


This is to inform that a meeting of IQAC will be held at seminar hall at 3.00 pm on 24.08.2016. All the HOD's and other office bearers are requested to attend the meeting.

  
(IQAC Coordinator)  
Co-ordinator, IQAC  
TULA'S INSTITUTE  
DEHRADUN

Copy to:

Registrar office  
Dean office  
Examination Control Room  
All HOD's

: For kind information please  
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Director  
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Ref: TI/IQAC/2016-17/01

Date: 24.08.2016

### Agenda

- IQAC.09.01- Follow up action on the Minutes of the 8<sup>th</sup> Meeting of IQAC.
- IQAC.09.02- Academic Calendar of Odd Sem.
- IQAC.09.03- Review of result of even semester.
- IQAC.09.04- Conduction of guest lectures and workshops for students.
- IQAC.09.05- Proposal for Mahindra Quotient (Season 9).
- IQAC.09.06- Sensitizing final year students for their placement related activities.
- IQAC.09.07- Anti Ragging Maneuvers for 1<sup>st</sup> year.
- IQAC.09.08- Steps to be taken for inculcating environmental awareness and ethical values among students.
- IQAC.09.08- Industrial tours to be conducted for students.
- IQAC.09.09- Proposal for purchase of Generator.
- IQAC.09.10- Proposal for renovation of Computer Lab-3.
- IQAC.09.11- Training, Development and carrier management.
- IQAC.09.12- Setting goals and targets.
- IQAC.09.13- Performance appraisals and 360 Degree feedback.
- IQAC.09.14- Jobs in Enlargement / Job Rotation.
- IQAC.09.15- Promotions / Demotions.
- IQAC.09.16- Temporary assignments with other organizations.

### Attendees

1. Prof. (Dr.) Pramod Kumar (Director) *Pramod*
2. Dr. Amit Sharma (IQAC Coordinator) *Amit*
3. Mr. Gurpreet Singh Walia (HOD, Civil Engineering) *Gurpreet*
4. Mr. Yograj Singh Negi (HOD, MBA) *Negi*
5. Mr. Rajesh Pant (HOD, Mechanical Engineering) *Rajesh*
6. Mr. Tanuj Lal (HOD, ECE / EEE) *Tanuj*
7. Mr. Lokesh Kumar (HOD, Computer Science & Engineering) *Lokesh*
8. Ms. Suchi Jain (Member IQAC) *Suchi*
9. Mr. Arun Kumar Sharma (External-Member IQAC) *Arun*

The meeting was presided over by the Director Prof. (Dr.) Pramod Kumar.

### Discussions:

1. Minutes of 8<sup>th</sup> meeting were discussed and progress on the resolutions taken analyzed.
2. Academic Calendar for odd semester discussed.
3. Results of Even semester discussed.
4. Participation of students in National level competition was approved for Mahindra Quotient (Season 9).
5. Conduction of guest lectures and workshops based on recent trends in industry to enhance their technical skills to be given priority.

*Signature*  
Director  
Tula's Institute Dehradun



6. Final year students to be sensitized for their placement activities by the placement committee members.
7. The GRE committee directed to maintain ragging free campus, proper sign boards and posters to promote anti ragging be shown at prominent places.
8. Discussion on spreading environmental awareness and ethical values among students.
9. Industrial tours to be organized by the departments for students.
10. Proposal for purchase of Generator was approved.
11. Proposal for renovation of Computer Lab-3 was approved.
12. As per the direction received from Chairman Tula's Institute Dehradun, the institute will work upon the training, development and carrier management of the students to increase their employability.
13. As per the direction received from Chairman Tula's Institute Dehradun, to achieve mission of the Institute.
14. Performance appraisals and 360 Degree to increase the overall quality of faculties.
15. Job enlargement / Job rotation to provide a conducive work atmosphere for all the employees to maintain the retention of the employees.
16. To encourage the faculty members achieve targets.
17. To increase the collaborative activities and exposure of faculty members.

#### Resolutions Taken:

- 1 Academic calendar for odd semester accepted.
- 2 Conduction of guest lectures and workshops to be prioritized.
- 3 Final year students to be sensitized for placement related activities.
- 4 Ragging free campus to be maintained.
- 5 Extension committee to look into environmental awareness and ethical values among students.
- 6 Industrial tours to be organized for students.
- 7 Renovation of Computer Lab-3 will start as soon as possible.

Meeting concluded with vote of thanks to all present.

(IQAC Coordinator)  
Co-ordinator, IQAC  
**TULA'S INSTITUTE**  
**DEHRADUN**

*Director*  
**Tula's Institute, Dehradun**



## **ACTION TAKEN REPORT**

Agenda item wise action taken report of 9<sup>th</sup> IQAC meeting held on 24/08/2016 is as follows: -

1. Regarding agenda item, no 9.01. The action taken report of the previous 8<sup>th</sup> IQAC meeting was read out, discussed the progress on its resolutions and minutes of previous meeting were confirmed. (Annexure 9A.1).
2. Regarding agenda item, no 9.02. The academic calendar for the coming next odd semester has been prepared by the academic committee in accordance with norms and has been implemented in the institute for strict compliance. (Annexure 9A.2).
3. Regarding agenda item, no 9.03. Even semester examination results were reviewed and all the faculty members were motivated through their HOD's present in the IQAC meeting, to make more efforts to further improve the examination results of the students.
4. Regarding agenda item, no 9.04. As Approved in the IQAC meeting, Guest lectures and workshops based on recent trends in industry to enhance the technical skills of the stakeholders, have been conducted in the institute by different departments. (Annexure 9A.3)
5. Regarding agenda item, no 9.05. As proposed and approved in the IQAC meeting National level competition involving student's participation for Mahindra quotient (season 9) has been conducted. (Annexure 9A.4).
6. Regarding agenda item, no 9.06. Programs of sensitising final year students regarding placement activities has been conducted by the placement committee. (Annexure 9A.5).
7. Regarding agenda item, no 9.07. As approved in the IQAC meeting some more posters / sign boards regarding ragging free campus have been installed at prominent places in the campus.
8. Regarding agenda item, no 9.08. Lectures were organised in all the departments of the institute for inculcating environmental awareness and ethical values among the students. Industrial tours were also organised for the students by the different departments of the institute.
9. Regarding agenda item, no 9.09. The Proposal of purchase of another generator as approved by the IQAC committee, has been forwarded to the higher authorities for further processing.
10. Regarding agenda item, no 9.10. The renovation of computer Lab-03 is in progress by the institute through the concerned committee as per its norms.
11. Regarding agenda item, no 9.11. The steps have been initiated by the concerned committees / departments to increase the employability of the students by improved system of training development and carrier management as per the direction received from Hon'ble Chairman of the institute.
12. Regarding agenda item, no 9.12. The much more efforts have been initiated by all the staff members of the institution at different levels in order to achieve the set goals and targets of the institutes mission.
13. Regarding agenda item, no 9.13. The steps have been initiated by the institutes' administration for performance appraisal and 360-degree feedback. (9A.6)



14. Regarding agenda item, no 9.14. Steps have been initiated to provide more conducive work atmosphere in the institute in order to improve the retention period for all employees and for the betterment of the institute and the employees.
15. Regarding agenda item, no 9.15. The steps have been initiated for the encouragement of the faculty members by means of promotions to be made based upon their working in the institute in academic and other fields. it will certainly be motivation for others to do maximum efforts to achieve targets.
16. Regarding agenda item, no 9.16. The steps have been initiated by the institute to improve the exposure of the faculty members and the students by doing some collaborative activities with the other nearby higher education organisations /institutes.



Co-ordinator, IQAC  
TULA'S INSTITUTE  
DEHRADUN





**Name of the Event:** Guest Lecture on "Setting Goals" for Management Students

**Collaborating Agency:** Max Life Insurance

**Resource Person:** Mr. Virendra Uniyal, Advisor Perth University and Mr. Manjeet Singh, from Max Life Insurance

**Photos of the Event**



**Photo of Guest Lecture on "Setting Goals": 16/11/2016**



**Photo of Guest Lecture on "Setting Goals": 16/11/2016**

Director  
Tula's Institute, Dehradun





**Photo of Guest Lecture on "Setting Goals": 16/11/2016**



**Photo of Guest Lecture on "Setting Goals": 16/11/2016**

Director  
Tula's Institute, Dehradun



**Name of the Event:** Guest lecture on "Start-Ups"

**Collaborating Agency:** N<sup>2</sup> Venture Studio

**Resource Person:** Mr. Nitesh Kaushik

**Photos of the Event**



**Photo of Guest Lecture on "Start-Ups": 9/11/2016**



**Photo of Guest Lecture on "Start-Ups": 9/11/2016**

A handwritten signature in black ink, likely belonging to the Director of Tula's Institute.

**Director**

Tula's Institute, Dehradun





Photo of Guest Lecture on "Start-Ups": 9/11/2016



Photo of Guest Lecture on "Start-Ups": 9/11/2016

A handwritten signature in black ink, appearing to be 'J. Singh'.

Director  
Tata's Institute, Dehradun



**Name of the Event:** Guest lecture on "Role of Communication Technologies for Smarter Grid Applications"

**Collaborating Agency:** IEEE UP Section and Loughborough University, United Kingdom

**Resource Person:** D. F. Gonzalez-Longatt

**Photos of the Event**



**Photo of Guest Lecture on "Role of Communication Technologies for Smarter Grid Applications": 18/11/2016**



**Photo of Guest Lecture on "Role of Communication Technologies for Smarter Grid Applications": 18/11/2016**

Director  
Tula's Institute, Dehradun



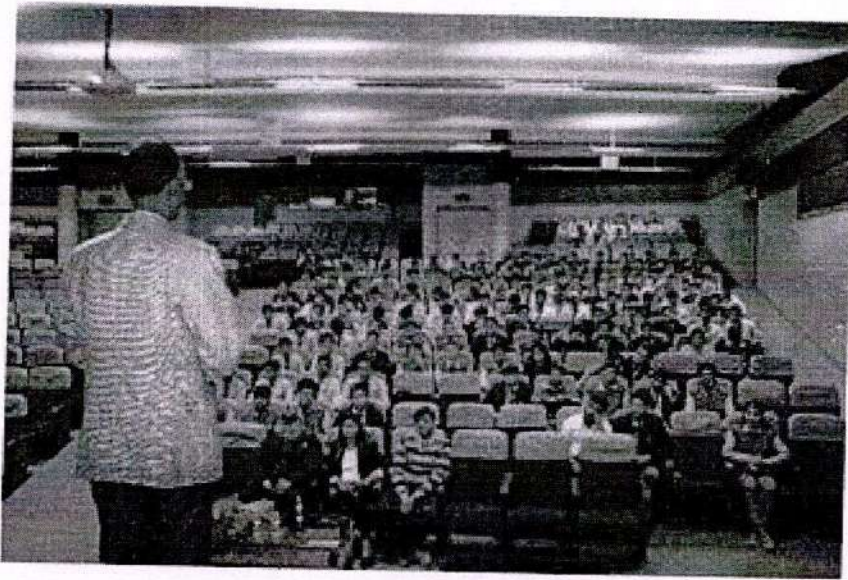


Photo of Guest Lecture on "Role of Communication Technologies for Smarter Grid Applications": 18/11/2016

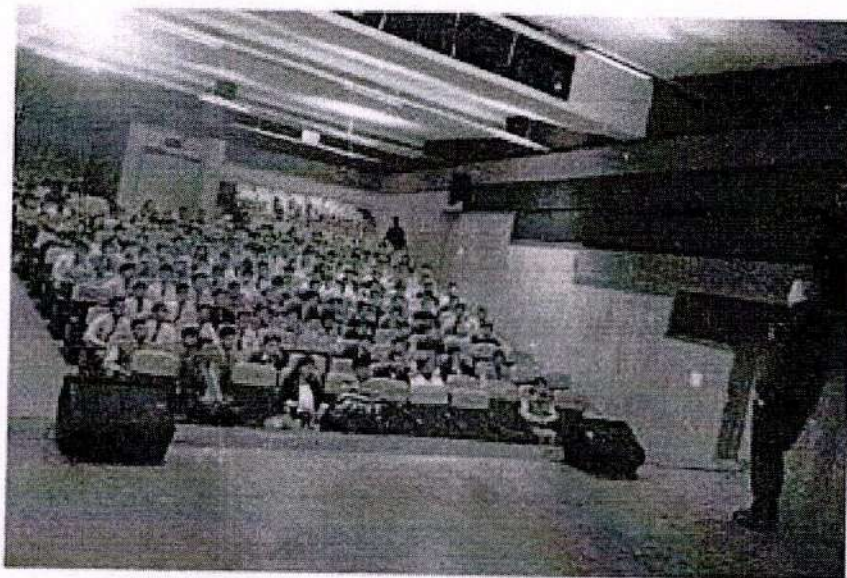


Photo of Guest Lecture on "Role of Communication Technologies for Smarter Grid Applications": 18/11/2016

Director  
Tula's Institute, Dehradun



Name of the Event: Mahindra Auto Quotient Season 8

Collaborating Agency: Mahindra

Photos of the Event



Photo of Mahindra Auto Quotient Season 8: 16/10/2016



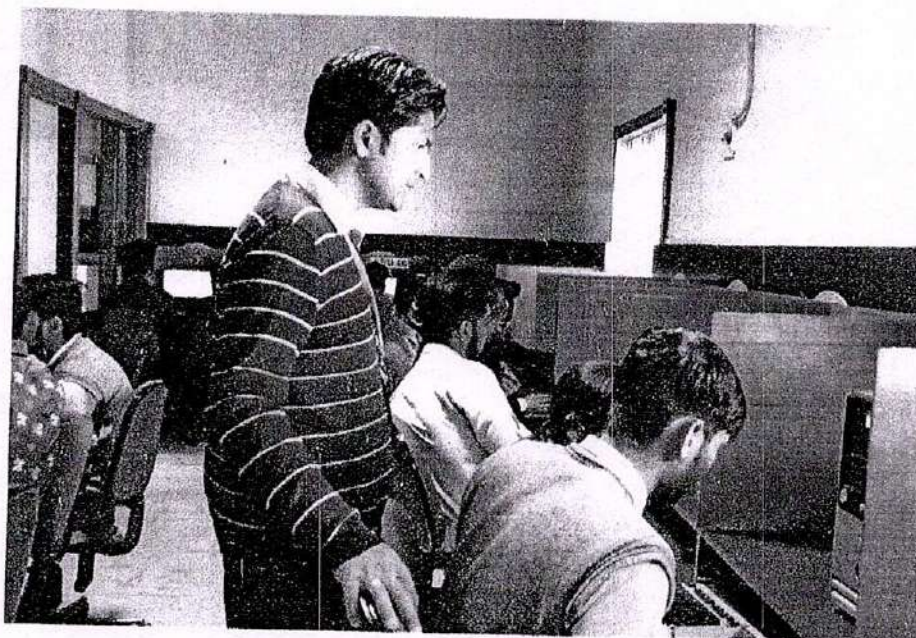
Photo of Mahindra Auto Quotient Season 8: 16/10/2016

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**Photo of Mahindra Auto Quotient Season 8: 16/10/2016**



**Photo of Mahindra Auto Quotient Season 8: 16/10/2016**

Director  
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(9A-5)

## Notice for the 13<sup>th</sup> Meeting of Placement Committee

Ref: TI/PC/2016-17/001

Dated 09/08/2016

All the placement committee members are hereby informed that a meeting will be held at conference room on 10<sup>th</sup> August 2016 at 4:00 PM. So please ensure your presence.

  
(Head- Placement Coordinator)  
Training and Placement Officer  
Tula's Institute, Dehradun

**Copy to:**

Placement Committee members  
Dean office  
Examination Control Room  
All HOD's

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Ref. No. TI/PC/16-17/002

Date: 10.08.2016

**AGENDA ITEMS:**

- PC.13.01 To Review 12<sup>th</sup> meeting of Placement Committee held 3<sup>rd</sup> Feb 2016  
PC.13.02 Confirmation of Minutes of 13<sup>th</sup> meeting of Placement Committee (Annexure 13.02)  
PC.13.03 Follow up action on the Minutes of the 12<sup>th</sup> Meeting of Placement Committee. (Annexure 13.03)  
PC.13.04 Overall Design of the placement activities for the current session  
PC.13.05 Decisions on the eligibility criteria for the placements in the current session  
PC.13.06 Conduction of special grooming classes for the eligible students.  
PC.13.07 Proposal for conducting Mahindra Quotient (Season 9)  
PC.13.08 Faculty involvement and student volunteers' participation for the placement drives for the current session  
PC.13.09 Selection of student placement coordinators/ volunteers for the placement drives.

**Attendees**

1. Mr Vaibhav Kumar ( ECE Dept)
2. Mr Anurag Bahuguna( ME Dept)
3. Mr Sachin Kumar(CSE Dept)
4. Mr Sandeep Gotam( ECE Dept)

(Chair person) *[Signature]*  
( Member) *[Signature]*  
(Member) *[Signature]*  
(Member) *[Signature]*

**Discussions/ Resolutions/Actions:-**

1. Total flow chart of the placement procedure is discussed including from registration desk till to the declaration of results. Following duties to be assigned:  
Registration Desk: Mr Anurag Bahuguna with student volunteers  
Arrangements for employer's presentation: Mr Vaibhav Kumar with student volunteers  
Arrangements for Group Discussion : Mr Sachin Kumar with student volunteers  
Arrangements for Technical and Personal Interviews : Mr Sandeep Gotam with student volunteers
2. No backlogs and minimum attendance criteria (60%) in previous academic session was implemented for the current placement session
3. Two students from each program (having max attendance) is shortlisted as volunteers for the placement drives
4. Encourage the students to participate in the National Level competition Mahindra Quotient( Season 9).
5. Pre placement sessions: Motivational sessions of Director Sir should be conducted within 10 days.
6. The following student placement coordinators/ volunteers have been selected for the current placement session
  - a. Amit Mishra( BCA)
  - b. Akanksha Sharma(ECE)
  - c. Ruchi Juyal( CSE)
  - d. Kaushal Mishra( ME)
  - e. Gaurav Nagarkoti( CSE)
  - f. Ankit Tiwari( MBA)

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- g. Ankush Sharma( Civil)
- h. Mirza Haider Beg( EEE)

- 7. Discussion on the overall collection of resources like supporting staff, stationary, accommodation facilities for employers.

(Head- Placement Coordinator)

Training and Placement Officer  
Tula's Institute, Dehradun

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### 3<sup>rd</sup> Meeting of Feedback Committee

#### Tula's Institute

#### Minutes of Meetings

Date/Time	12.07.2016/3:00PM		
Venue:	Seminar Hall		
Minutes taken by:	Mr. Kamal Bhandari		
Chairperson	Dr. Pramod Kumar (Director)		
Attendee:	Dept. & Designation	Time	Signature:
Dr. Pramod Kumar	Director	3.00PM	
Mr. Diwarkar Pant	Member	3.00PM	
Ms. Priya	Member	3.00PM	
Dr. Tarun Kumar	Head, Feedback Committee	3.00PM	
Mr. Yashpal Singh	Member	3.00PM	
Mr. Rajesh Pant	Member	3.00PM	
Mr Sachin Kumar	Member	3.00PM	
Gaurav Kumar	Member, Student Representative	3.00PM	
Aman Shukla	Member, Student Representative	3.00PM	
Adarsh Kavityal	Member, Student Representative	3.00PM	
Absent:	Reason		
NILL	NA		
NILL	NA		
Agenda:			
FC.03.01:	To discuss the feedback collected.		
FC.03.02:	To discuss the Analysis of feedback collected.		
FC.03.03:	To discuss new course of action to be taken in future.		
FC.03.04:	To discuss any other suggestions.		
Issues Discussed	Actions		
	No.	Actionee	Due Date
1. Feedback Collection(Percentage of Stakeholders participated in the feedback process)  Alumni- 49.88                      Students- 60.39  Teachers-97.70                      Parents- 65.55  Discussion on improvement of participation of stakeholders in the feedback process.			





## 3<sup>rd</sup> Meeting of Feedback Committee

### Tula's Institute

### Minutes of Meetings

<b>2. Based on Feedback Analysis, Feedback Committee made the following recommendations:</b>			
a) Curriculum should be updated.	I	Letter to VC, VMSBUTU by Head, Feedback Committee	14/07/2016
b) Hands on projects in each semester may be restructured. c) To conduct current trends based Workshops. d) Live workshops and sessions from expert people should be added to meet the students expectation e) Case studies and discussion on real life industrial trends should be conducted to meet the study requirements. f) Stock of Journals in the library should be increased. g) Students should be encouraged to undertake innovative projects and research work.	ii	Letter to Head, Academic Committee By Head, Feedback Committee	14/07/2016
<b>3: New course of action to be taken in future:</b>			
All analysis should be presented to IQAC for recommended future course of actions.	i	By Head, Academic Committee to Coordinator IQAC	14/07/2016
<b>4: To discuss any other suggestions:</b>			
Teachers should provide model answers to Question Bank.	i	By Head, Academic Committee to Coordinator IQAC	14/07/2016